



**Saturday Club
Support Playworker
Recruitment Pack**

Job Advert

Saturday Club runs most Saturdays throughout the year (45 weeks out of 52).

The working hours are 8.30 to 12.30 (sessions run from 9.30 to 11.45, with some built-in extra time for preparation and admin).

Candidates will need to agree to undertake training in food hygiene, safeguarding and paediatric first aid if they do not have current qualifications.

For an informal chat and / or to arrange a visit to Saturday Club, please email **office@abingdoncarousel.org.uk**

Abingdon Carousel is committed to safeguarding and promoting the welfare of children, young people and adults. We expect all employees, workers and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect these commitments.



Job Summary



Job Title: Support Playworker

Pay: £12.50 per hour

Hours: 4 hours (45 weeks/year)

Contract: Permanent (after 6 months probation)

Location: Abingdon Carousel, Caldecott Chase, Abingdon, OX14 5GZ

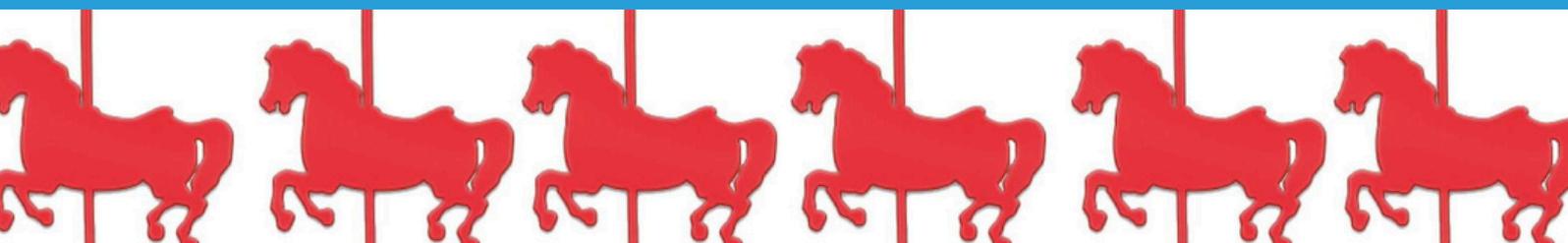
Reports to: Centre Manager

Closing date: 22nd February 2026

Interviews: In week of 2nd March 2026

Start date: As soon as possible

For further information, to arrange a visit to Saturday Club, please email office@abingdoncarousel.org.uk



* About Saturday Club at Abingdon Carousel Family Centre *

Saturday Club was first established in Autumn 2016 and then re-established in Spring 2022 after the lockdowns and our Saturday worker returned from Maternity Leave.

Our popular Saturday Club sessions run by experienced play workers and volunteers are a fun, relaxed session for our diverse community with a breakfast club, structured activity, singing and more.

Every session is different, but we typically welcome 30 people made up of parents/carers and their children aged 0-10 years. We open the doors offering a breakfast club where second and third breakfasts are welcome- juices, warm drinks, toasts, fruit, yogurt and more. Staff and volunteers are trained in food hygiene so we can cater for allergies and intolerances.

As families visit and return week on week they get to build friendly relationships with staff, volunteers and other families. Families make good use of the sensory den, playroom and garden. Families are invited to craft, bake, use the garden, build and play together.

At the end of the session the families are invited to gather for some group time with musical instruments, a story or song.

Staff are trained in first aid and Safeguarding so provide a safe and welcoming play session where every session is different.

Please come along and visit us yourself, meet our families and see what a session looks like.

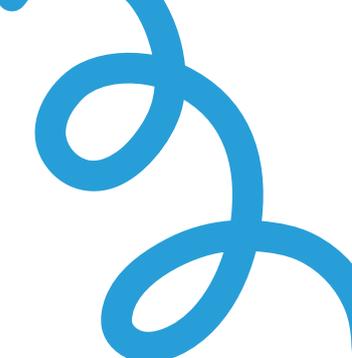
Job Description

* Sessions

- To plan, deliver, and evaluate a wide range of creative activities which provide support and opportunities for children and their families.
- To work within Early Years Statutory Framework (EYFS) to encourage learning and development in the identified key areas.
- To ensure that activities are inclusive by addressing barriers to participation in centre activities.
- To ensure that children's play opportunities are of a high quality and that parents/ carers are encouraged to become involved in their children's learning through playing with them, observations and discussion about their development.
- To ensure that the voices of parents/ carers and children are captured to inform the development of the Centres services.
- To create an open and supportive environment where parents/ carers feel comfortable and welcome to participate in Centre activities.
- To work with volunteers in sessions, providing guidance and ensuring they feel supported and confident to fulfil their role at the Centre.
- To maintain accurate attendance and registration records as needed and support the Centre Manager / Administrator as needed to ensure this data is compiled.
- To manage resources and suggesting new materials needed.
- To ensure that the environment and resources are set up prior to the commencement of the sessions and cleared away at the end of the session

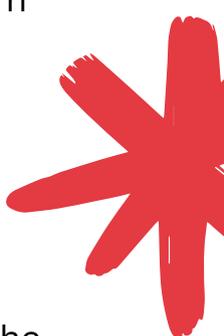
* Signposting and Support

- To work in partnership with parents/ carers to help them identify and understand their own adult needs, those of their children, and of their family unit. Enable them to make informed choices and respond in such a way that they promote the health and wellbeing of their children.
- To work positively with Centre staff, volunteers and staff from other statutory and voluntary agencies in order to provide accessible and effective support for families.
- To provide information to parents and families on activities in the local area.
- To develop knowledge of local services and organisations in order to signpost additional support options to families.



* Safeguarding

- To be familiar with Carousel and OSCB safeguarding protocols and procedures, be professionally curious keeping the welfare and protection of the child as paramount and bring to the attention of the Designated Safeguarding Lead or Deputy Safeguarding Lead, any matter of concern relating to families.
- To ensure you keep accurate records and reports in relation to any safeguarding concerns.



* General

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- To preserve the confidentiality of any information regarding users of the services, staff (in connection with their employment), any other information deemed confidential.
 - To understand and work within the centres policies and procedures.
 - To contribute to health and safety working practices in the workplace bringing to the attention of the manager any unsafe or potentially hazardous situations, reporting any accidents or injuries. Also, to contribute to risk assessment annual reviews.
 - To be involved in any general domestic duties as required and to assist in the safe storage of equipment, helping to maintain everyday play and kitchen equipment in a good, safe and clean condition.
 - To maintain a positive public image of the Centre, ensuring that complaints and issues are handled effectively and sensitively by following the necessary procedures.
 - To actively participate in training and personal development as agreed with the Centre Manager.
 - To support the promotion of the Centre, its activities and services via a range of mediums.
 - To carry out any other duties to the post as may be reasonably required by the Centre Manager and by the trustees.
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I really appreciated finding a place where I could take my three little girls on a Saturday. When I first visited the centre I had 18 month twins and a four year old, so getting out and about was a real challenge. The Saturday Club was perfect, as it was a safe and cosy space for them to play outside of the home. The staff and other families were also really warm and welcoming, and it was lovely to have the chance to chat and relax with other families.



"Visiting Saturday Club is our routine, when you close for holidays, we miss you and run our own Saturday Club at home."